

6. Trustees' Report and Financial Statements for the year ended 31 August 2019

This is a 'short form' of the district accounts which has been compiled from the full set of accounts which have been registered with the Charities Commission. A full set of accounts is available on request from the District Office.

Registered Charity No. 1130274

District Trustees

Rev John Hellyer (Chair) (resigned 31 Aug 2019)	Rev David Hinchliffe (Chair) (appointed 1 September 2019)
Rev Conrad Hicks (Assistant Chair) (resigned 31 Aug 2019)	Rev Deborah Cornish (Assistant Chair)
Rev Helen Hollands (Assistant Chair) (appointed 1 September 2018)	Mrs Pauline Newton (District Treasurer)
Mrs Shelagh Morgan (Synod Secretary)	Rev Christopher Blake
Deacon Joy Everingham	Mrs Janet Glass
Mrs Elizabeth Gregory (resigned 1 September 2018)	Mrs Alison Noakes
Rev Bonni-Belle Pickard	Rev Andrew Reed (appointed 15 September 2018)
Rev Derrick Sena Dzandu-Hedidor	Rev. Billy Slatter
Mr Alan Wood	Mr Michael Barton Woodhouse (appointed 15 September 2018)

Principal Office

District Office, Unit 4b Basepoint Business Centre
Metcalf Way, Crawley, West Sussex RH11 7XX

Independent Examiner

Wilkins Kennedy
2nd Floor, Regis House, 45 King William Street, London, EC4R 9AN

Bankers

Lloyds Bank plc, PO Box 1000, BX1 1LT
Central Finance Board of the Methodist Church
9 Bonhill Street, London EC2A 4PE
HSBC Bank plc, 333 Vauxhall Bridge Road, London, SW1V 1EJ
(Benevolent Fund only)

Investment Managers and Custodian Trustees

Trustees for Methodist Church Purposes
Central Buildings, Oldham Street, Manchester

Report of the Trustees for the year ended 31st August 2019

The Trustees submit their annual report and financial statements for the year ended 31st August 2019. These are presented annually to the District Synod. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2015) Accounting and Reporting by Charities issued on 16th July 2014 and Update Bulletin 1 issued 2nd February 2016, in preparing the annual report and financial statements of the Charity.

Objectives and Activities

The District is constituted to advance the mission of the Church in the South-East District by providing opportunities for circuits to work together and support each other, by offering them resources and finance, personnel and expertise which may not be available locally. The District also serves the local churches and circuits in the support, deployment and oversight of the various ministries of the Church in programmes of training.

Objectives

The District came into being as a new Methodist District on the 1st September 2006. The main objectives set out were:

- To support and encourage the circuits in mission and worship as members of a world-wide church and global community;
- To develop pastoral care of lay and ordained staff living and working in the circuits and of the lay officers of the District;
- To work together to share ministry, leadership and responsibility and encourage these ways of working in the circuits.

Activities and Achievements

The Trustees confirm that they have referred to the guidance contained in the Charity Commission general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

In April 2016, the Synod agreed the District Development plan for 2016-20 in which we stated our purpose:

'The Methodist Church believes that the Church is called to serve the purpose of the reign of God through its worship, learning and caring, service and evangelism. Within this purpose the South-East Methodist District will concentrate on what it can uniquely and best do to promote excellence and creativity in worship, mission, ministry, oversight and governance in local churches, circuits and their communities.'

We affirmed that we intend to achieve this by encouraging and resourcing local churches and circuits and "connecting the Connexion". This work is on-going.

The District Council has set aside funds from the District Advance Fund to create three new posts in partnership with circuits. Each post will be 2/3 time working in an area of new housing as a missional practitioner developing a new initiative and 1/3 time as a consultant and advocate for mission in new housing areas around the District. The funding will be initially for three years, potentially extended to five years. Progress has been made on these posts in the South Kent Circuit and in the West Sussex Coast and Downs Circuit.

The policy for Releasing Property for God's Mission is being implemented within the work of the Resourcing Mission Officers across the district, for example at Union Street in Maidstone. The regular visits to discuss property schemes with Managing Trustees are well established and on-going.

The Fresh Ways Hub is established with the support of the Regional Learning Network to support and encourage those involved in pioneering new expressions of church, mission and ministry. Consideration of the role and place of Local Lay Pastors is being explored. In partnership with the Regional Learning Network, the District Council has ensured that opportunities for learning and professional development are offered to all lay employees, and that training for line managers is available. The Regional Learning Network has a full complement of staff.

Money has been set aside for a district wide Youth Conference in Ashford in March 2020.

The District Reconciliation Panel has been trained and reorganised so there is a group of people able to offer advice and early intervention in situations where relationships are breaking down. The group will also meet the requirements set out for it in the complaints and discipline procedures of the Methodist Church.

The District Safeguarding Officer post is well established and alongside casework the new Connexional training programme for leaders continues to be rolled out. This has included the Advanced Module training. Arrangements for casework supervision for the Safeguarding Officer through a Connexional scheme have been agreed and are now in place.

In the previous financial year a small group was set up by the District Council to review the District finances, including methods of calculating the Circuit contributions to the District and the Methodist Church Fund, the system for establishing the District budget and the reserves policy. This group reported to the District Council in June 2018 and its recommendations have been implemented. These included setting up a District Finance Group of people with knowledge of operating Circuit finances. This team met in October 2018 to finalise details and there has been a smooth implementation of revised financial procedures. The team members deal with queries from across the District by email as they arise.

The implementation of GDPR is an on-going piece of work in line with guidance from TMCP and the District Data Champion.

The ongoing activity of the District includes work such as: vocational work with candidates for ordained ministry; oversight of probationers; re-invitation and stationing; complaints and discipline; property consents and grant making. As always, the District Chair expresses gratitude to his colleague Assistant Chairs, PA and the incredible number of other District Officers who offer their time to undertake this work. They do it with skill, commitment and cheerfulness.

Fundraising

The District does not actively fundraise from the general public.

Financial Review

Investment Policy

The surplus funds of the District's General Funds are held in a deposit account of the Central Finance Board of the Methodist Church, which is a separate body reporting directly to Conference. The surplus funds of the District Advance Fund and City Centre Funds are held in various accounts with The Trustees for Methodist Church Purposes.

Reserves Policy

The Trustees' objective is to maintain the Unrestricted Reserves equivalent to approximately four months' Resources expended. The Trustees maintain the Restricted Reserves at a sufficient level to enable each Fund to carry out its objectives.

District Expenses Account

The Net Resources showed a deficit of £19,395 (2018 £5,303 deficit) after setting aside a sum of £3,000 towards future repairs to the District Manse. This is in line with our agreed policy last year to reduce our Reserves.

District Advance Fund

After receiving Circuit levies of £182,936, £23,780 from the Connexional Priority Fund and Interest and Investment income of £8,541, the Trustees were able to make Grants totalling £182,355 and also transfers totalling £82,329 to the Expenses Account as follows: £26,260 relating to Training, £34,325 to District Safeguarding expenses, £302 to Refugee & Inter-faith expenditure and £21,442 to our Resourcing Mission Officers. We also received an 'Our Calling' grant from the Connexional Priority Fund of £25,000 (£75,000 over 3 years) towards our New Housing Missioner project. Many of the Grants agreed relate to future years and under the accounting requirements, £337,300 has been set aside for this purpose. A surplus of £718 (2018 £24,463 negative reserves) is carried forward into the new Connexional Year.

Chair's Benevolent Fund

This is a small fund which relies on donations from Churches, Circuits and individuals, which allows the District Chair to make payments to those the Chair feels are deserving of a Grant. Donations totalling £535 were received during the year and payments totalled £1,740. The Fund only spends monies which it has available to it and at 31st August 2019 the balance carried forward was £549 (2018 £1,754).

East Kent Coalfields Trust

The East Kent Coalfields Trust was established by the Conference of 1951 for the further development of Methodist work in the Coal Field area of East Kent. In October 1997, the Methodist Council delegated responsibility to the then London South East District, which transferred its responsibility to the South-East District, with effect from 1st September 2006, on the closure of the London South East District. Income and Capital may be used for the furtherance of the work. Recent funds were used to support Kent Workplace Mission Chaplaincies in Kent and the Trust was closed in January 2018.

City Centre Funds

During year ended August 2019 no grants have been paid out for The Beacon Dover and a grant of £550,000 has been paid out to Eastbourne. The remaining funds were valued at £106,322 at 31st August 2019 (2018 £653,424).

Plans for Future Periods

The District Council approved an excess of income Budget of £9,469 for the Expenses Account for the year 2019 – 2020. This is to ensure we have funds available to cover any additional expenses connected to change of Chair of District. Any surplus funds at year end will be added to Reserves. The District

Advance Fund will continue to benefit from receiving the Circuit Levies and a Grant from the Connexional Priority Fund. This will enable the Grants Committee to consider making Grants in year 2019/2020 depending on the quantity of the requests received. The Benevolent Fund and City Centre Fund will continue to consider requests to spend the resources available to them.

Structure, Governance and Trustees' Responsibilities

Statement of Trustees' responsibilities

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period, together with its assets and liabilities at the end of the period, and adequately distinguish any material special trust or other restricted fund of the Charity. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable Accounting Standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Legal and administrative information

The governing body of the District is the Methodist Church and the governing body of the Methodist Church is the Conference. The Methodist Church Act 1976 gives the authority under which the Methodist Church acts. The Constitutional Practice and Discipline of the Methodist Church governs the activities of the District. The District is a Registered Charity and was registered with the Charity Commission on 10th June 2009.

Trustees

The Trustees who have served during the year and those appointed since are set out on page 1.

Trustees are appointed by the Autumn Synod.

The Trustees are responsible for the detailed examination of the financial statements and for recommending their adoption to Synod.

The District is one of thirty Districts of the Methodist Church in the United Kingdom. The South-East District brings together seventeen Circuits, their Chapels and Manses based in the south eastern segment of England including the whole of Kent, Surrey and Sussex, and small areas of Berkshire and Hampshire and includes the Circuits in Malta & Gibraltar. They are contactable via the principal office of the District.

Internal Financial Controls

The Trustees have overall responsibility for ensuring that there is in place an appropriate system of controls, financial and otherwise, to provide reasonable confidence and assurance that:

- the District's administration is operating effectively and efficiently;
- the assets of the District are properly safeguarded against unauthorised loss or damage;
- proper records are maintained and information produced for management control, fiscal and statutory reasons; and
- the District complies with the relevant laws and guidelines.

Risk Management

The Trustees have examined the major strategic business and operational risks which the charity faces, and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to monitor these risks.

District Independent Examiner

Wilkins Kennedy was appointed Independent Examiner of District Funds by the District Council.

This report was approved by the Trustees on 22nd January 2020.

Signed by: Rev David Hinchliffe
District Chair and Trustee

Mrs. Pauline J Newton
District Treasurer and Trustee

Independent Examiner's Report to the Trustees of The Methodist Church South-East District

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2019, which are set out on pages 8 – 16.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies. I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or**
- 2. the accounts do not accord with those records; or**
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**John Howard FCA
Wilkins Kennedy
2nd Floor
Regis House
45 King William Street
London
EC4R 9AN**

Date: 27th January 2020

Statement of Financial Activities (SOFA) for the year ended 31st August, 2019

Statement of Financial Activities (SOFA) for the year ended 31st August 2018

	Notes	Unrestricted Funds		Restricted Funds			Total Funds	
		Expenses Account	Advance Fund	Benevolent Fund	East Kent Coalfields	City Centre Funds	2019	2018
		£	£	£	£	£	£	
Incoming Resources								
Assessments		145,174	-	-	-	-	145,174	130,658
Sale of City Centre property		-	-	-	-	-	-	630,396
Interest & Investment Income		437	3,899	-	-	4,205	8,541	3,350
Circuit Levies		-	182,936	-	-	-	182,936	201,265
Grant/Donations		-	25,000	535	-	-	25,535	932
CPF Distribution received		-	23,780	-	-	-	23,780	63,408
Total incoming resources		145,611	235,615	535	-	4,205	385,966	1,030,009
Resources expended on managing and administering the Charity								
District Administration	5	83,204	-	-	-	-	83,204	71,686
Contributions to Circuits for Assistant Chairs		31,492	-	-	-	-	31,492	28,856
District Safeguarding expenses	6	8,739	34,325	-	-	-	43,064	41,860
Resourcing Mission Officer	7	-	21,442	-	-	-	21,442	20,320
Refugee & Inter-faith exp.		-	302	-	-	-	302	-
Synod Meeting expenses	8	2,044	-	-	-	-	2,044	4,399
Manse Expenditure	9	11,672	-	-	-	-	11,672	5,383
Provision for Manse repairs	10	3,000	-	-	-	-	3,000	3,000
District Committee Expenses		14,837	-	-	-	-	14,837	13,313
Training Grants & Expenses	11	-	26,260	-	-	-	26,260	15,972
Methodist Conference		592	-	-	-	-	592	260
Ecumenical payments	12	1,180	-	-	-	-	1,180	-
Other expenditure	13	8,246	-	-	-	-	8,246	11,134
		165,006	82,329	-	-	-	247,335	216,183
Grants and payments made in furtherance of the Charity's Objects								
Grants & donations		-	182,355	1,740	-	550,000	734,095	129,399
Increase (Reduction) in Provision for future years payments		-	(55,011)	-	-	-	(55,011)	218,201
Miscellaneous		-	761	-	-	1,307	2,068	714
Total Resources Expended		165,006	210,434	1,740	-	551,307	928,487	564,497
Net Incoming (Outgoing) Resources before Transfers								
		(19,395)	25,181	(1,205)	-	(547,102)	(542,521)	465,512
Transfer between Funds		-	-	-	-	-	-	-
Unresolved gains & losses on investments		-	-	-	-	-	-	262
Net Incoming (Outgoing) Resources after Transfers		(19,395)	25,181	(1,205)	-	(547,102)	(542,521)	465,774
Funds brought forward		563,223	(24,463)	1,754	-	653,424	1,193,938	728,164
Total Funds carried forward		543,828	718	549	-	106,322	651,417	1,193,938

Notes to the Financial Statements for the year ended 31st August, 2019

Balance Sheet as at 31st August 2019

	Notes	Unrestricted	Restricted		Totals	
			Advance Fund	Other Funds	2019 £	2018 £
Tangible Fixed Assets						
District Manse	2	501,663	-	-	501,663	501,663
Current Assets						
Debtors & Prepayments	3	701	-	-	701	150
Trustees for Methodist Church Purposes		-	338,018	106,322	444,340	1,023,026
Cash at Bank and Central Finance Board		<u>47,069</u>	<u>-</u>	<u>549</u>	<u>47,618</u>	<u>80,374</u>
Total current Assets		47,770	338,018	106,871	492,659	1,103,550
Creditors and Accruals						
District Advance Fund – provision for amounts						
Falling due in future years	4	-	(337,300)	-	(337,300)	(392,311)
Creditor	4	(2,605)	-	-	(2,605)	(3,000)
Provision for Manse repairs	10	<u>(3,000)</u>	<u>-</u>	<u>-</u>	<u>(3,000)</u>	<u>(15,964)</u>
Total current assets less current liabilities		42,165	718	106,871	149,754	692,275
Total Net Assets		<u>543,828</u>	<u>718</u>	<u>106,871</u>	<u>651,417</u>	<u>1,193,938</u>
Funds of the District						
General Fund (Unrestricted)		543,828	-	-	543,828	563,223
District Advance Fund (Restricted)		-	718	-	718	(24,463)
Other Funds (Restricted)		-	-	106,871	106,871	655,178
Total Funds	20	<u>543,828</u>	<u>718</u>	<u>106,871</u>	<u>651,417</u>	<u>1,193,938</u>

The notes on pages 12 to 16 form part of these accounts.

Approved by the Trustees on 22nd January 2020 and signed on their behalf by:

David Hinchliffe
District Chair and Trustee

Mrs. Pauline J Newton
District Treasurer and Trustee

Notes to the Financial Statements for the year ended 31st August, 2019

1. Basis of Preparation

The financial statements have been prepared under the Charities Act 2011 in accordance with the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and Update Bulletin 1 issued on 2nd February 2016.

Going Concern

Based on the monetary assets and human resources available at 31st August 2019 the Trustees believe that the District is a going concern.

Funds

The funds held constitute General Funds held for any purpose of the District and are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and Restricted Funds which are held for a narrower purpose.

Fixed Assets and Depreciation

Depreciation has not been provided on freehold land and buildings because the trustees consider the residual value of the manse is not less than cost and the depreciation would be immaterial.

Incoming Resources

These are included in the SOFA when the District becomes entitled to the resources; the Trustees are virtually certain that they will receive the resources; and the monetary value can be measured with sufficient reliability.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the District to make the payment. With regard to the District Advance Fund, a note of the Contingent Liability is set out in Note 4 to these Accounts.

Debtors

Debtors are stated at the amounts owed to the District or prepaid.

Gains/(losses) on investments

The investments are in monetary assets and are held by the Trustees for Methodist Church Purposes (TMCP) as custodian trustees. The valuations, at market value are those provided by TMCP. Realised and unrealised capital gains and losses on investments are dealt with in the SOFA in the year in which they arise, based on the brought forward valuations or cost of subsequent additions.

Estimates and judgements

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £Sterling, rounded to the nearest pound.

	2019	2018
	£	£
2. Fixed Assets		
Freehold land and building		
Deemed Cost		
District manse – as at 31 st August 2019	501,663	<u>501,663</u>
Land £167,221 Building £334,442		
3. Debtors and Prepayments		
Prepayment: Travel advance, Safeguarding Officer	-	<u>150</u>
Islands Meeting	<u>701</u>	-
4. Creditors and Accruals		
District Advance Fund		
Provision for Grants committed or payable in future years, balance as at 31 st August	392,311	174,110
Increase (reduction) in provision for future payments	(55011)	218,201

Notes to the Financial Statements for the year ended 31st August, 2019

	Payable 2019-2020 £237,300	Payable 2020 onwards £100,000
Total Provision as at 31 st August	<u>337,300</u>	<u>392,311</u>
District Expenses		
Creditor	<u>2605</u>	<u>3,000</u>
5. District Administration		
Incoming Chair relocation	4,752	-
Chair's travel and miscellaneous expenses	3,633	3,530
Secretarial and Administration	37,066	34,856
- Salary - £31,947		
- Social security - £3,234		
- Pension - £1,885		
District Office rent	26,338	24,552
District Office expenses, printing, stationery, post, Phone, etc	<u>11,415</u>	<u>8,748</u>
	<u>83,204</u>	<u>71,686</u>
6. District Safeguarding Expenses		
District Officer	39,982	38,992
- Salary - £34,354		
- Social security - £3,567		
- Pension - £2,061		
Training costs, including travel, refreshments etc	<u>3,082</u>	<u>2,868</u>
	43,064	41,860
Reimbursed from District Advance Fund	<u>34,325</u>	<u>41,860</u>
Cost to District Expenses	<u>8,739</u>	-
	2019	2018
	£	£
7. Resourcing Mission Expenses		
District Officers, P/T Job-Share	18,594	18,135
- Salary - £17,358		
- Social security - £195		
- Pension - £1,041		
Expenses including travel, phone calls etc	<u>2,848</u>	<u>2,185</u>
	21,442	20,320
Reimbursed from District Advance Fund	<u>21,442</u>	<u>20,320</u>
	-	-
8. Synod Expenses		
District Directory & miscellaneous printing and stationery	1,699	2,534
Room Hire, refreshments etc	173	1,469
Miscellaneous travel and Ministerial Synod expenses	<u>172</u>	<u>396</u>
	<u>2,044</u>	<u>4,399</u>

Notes to the Financial Statements for the year ended 31st August, 2019

9. District Manse Expenses		
Council tax	2,796	2,669
Water rates	399	385
Insurance	1,244	1,206
Telephone	756	705
Miscellaneous expenses, boiler, security, etc	<u>655</u>	<u>418</u>
	5,850	<u>5,383</u>
Additional expenditure on change of occupant	<u>5,822</u>	
	<u>11,672</u>	
10. Provision for Manse Repairs		
Balance as at 31 st August 2018	15,964	15,944
Amount transferred in the year	<u>3,000</u>	<u>3,000</u>
Balance as at 31 st August 2019	18,964	18,944
Major expenditure during the year	<u>15,964</u>	<u>2,980</u>
	<u>3,000</u>	<u>15,964</u>
11. Training expenditure		
Total paid out for Training Grants	4,492	4,555
Residential Conferences, Training courses etc	13,663	11,417
Special Grant	<u>10,000</u>	-
	28,155	15,972
Other expenditure: Assessment adjustment	<u>-</u>	<u>1,800</u>
	28,155	17,772
Less:		
Contribution from attendees	<u>(1,895)</u>	<u>(75)</u>
	26,260	17,697
Reimbursed from District Advance Fund	<u>26,260</u>	<u>17,697</u>
Cost to District Expenses	<u>-</u>	<u>-</u>
12. Ecumenical payments		
Churches Together in Surrey	<u>1,180</u>	-
	<u>1,180</u>	-
	2019	2018
13. Other expenditure	£	£
Youth Conference – 3Generate	4,257	2,483
Copyright	216	216
Website	84	174
Employment advice	1,426	1,085
Bank fee re audit report	30	-
Auditor's fee	600	3,000
Independent Exam. fee	-	900
Financial Advice re changes to presentation of Accounts	1,020	1,020
Apprenticeship Levy	520	373
Administration and bank charges	93	83
Miscellaneous	<u>-</u>	<u>1,800</u>
	<u>8,246</u>	<u>11,134</u>

Notes to the Financial Statements for the year ended 31st August, 2019

14. Reimbursements

No employee earned £60,000 per annum or more.

The average number of employees, analysed by function, was:

	2019	2018
F/T Administration of the charity	1	1
F/T District Safeguarding Officer	1	1
Half-time District Resourcing Mission Officer	1	1

The Chair of S E District chairs meetings of the District Council and provides key management of the charity. The stipend, employer's NIC and employer's pension contributions of the Chair of District are paid by the Methodist Connexion. Members of the District Council are the Trustees of the Charity and work with the Chair of District to manage the Charity.

15. Payments to Trustees

Expenses were reimbursed to Trustees for their travelling and out of pocket expenses.

No. of Trustees		Amount Reimbursed	
2019	2018	2019	2018
12	12	£8,750	£9,921

16. Ultimate controlling party

The ultimate controlling party of the District is considered to be the Annual Conference of the Methodist Church.

17. Related parties

The related parties of the District are seventeen Circuits, their Chapels and Manses, which are all based in the south-eastern segment of England including the whole of Kent and parts of Surrey and Sussex and includes small areas of Berkshire and Hampshire and includes the Circuits in Malta and Gibraltar. They are contactable via the principal office of the District. Funds are transferred from Circuits to the District on a quarterly basis.

During the year, no transactions took place with related parties (as defined by Financial Reporting Standard No. 33).

18. Capital commitments

	2019	2018
At 31 st August 2019 the District had the following Capital Commitments:	Nil	Nil

19. Synod collection

A collection taken at Synod amounted to £250 and was paid over to the Methodist Ministers' Childrens' Fund.

20. Funds

	Unrestricted	Restricted	TOTAL
Brought forward	563,223	630,715	1,193,938
Income	145,611	240,355	385,966
Expenditure	(165,006)	(763,481)	(928,487)
Other gains/losses	-	-	-
Carried forward	<u>543,828</u>	<u>107,589</u>	<u>651,417</u>

Notes to the Financial Statements for the year ended 31st August, 2019

21. Funds (prior year)

	Unrestricted	Restricted	TOTAL
Brought forward	568,526	159,638	728,164
Income	130,928	899,081	1,030,009
Expenditure	(136,231)	(428,266)	(564,497)
Other gains/losses	<u>-</u>	<u>262</u>	<u>262</u>
Carried forward	<u>563,223</u>	<u>630,715</u>	<u>1,193,938</u>

Methodist Church South East District Expenses Account

	Budget 2018-19		Actuals 2018-19		Budget 19-20 Revised Sep.19		Budget 20-21	
Income								
Assessments		145,174		145,174		170,877		186866
Interest		<u>290</u>		<u>437</u>		<u>250</u>		<u>250</u>
Total Income		145,464		145,611		171,127		187116
Expenditure								
Incoming Chair relocation	0		4,752		0		0	
Chair's Travel	4,500		3,633		4,590		4,682	
Secretarial & Admin.	37,640		37,066		38,393		39,161	
District Office Rent	27,054		26,338		27,320		27,866	
Dist.Off. exp. Postage,Phone,stationery	<u>11,500</u>		<u>11,415</u>		<u>11,643</u>		<u>11,876</u>	
	80,694	80,694	83,204	83,204	81,946	81,946	83,585	83,585
Asst.Chairs' Circuit Allowances		33,342		31,492		25,936		41580
Synod:								
Directory/Agenda	2,800		1,699		2,856		2,913	
Room Hire, Refreshments	400		173		408		416	
Min.Synod, Misc.Travel	<u>550</u>		<u>172</u>		<u>561</u>		<u>572</u>	
	3,750	3,750	2,044	2,044	3,825	3,825	3,901	3,901
Manse: Council Tax	2,800		2,796		2,815		2,954	
Water Rates	396		399		404		412	
Insurance	1,244		1,244		1,281		1,319	
Phone	750		756		765		780	
Misc.exp/repairs	<u>1,200</u>		<u>655</u>		<u>1,224</u>		<u>1,248</u>	
	6,390	6,390	5,850	5,850	6,489	6,489	6,713	6,713
Provision for Manse Repairs		3,000		3,000		3,000		3,000
District Ctte.mbrs.exp.		7,300		8,108		7,446		7,595
Asst. Chairs' exp.		7,000		6,729		7,140		7,283
Safeguarding costs		8,500		8,739		17,400		26,100
Methodist Conference		600		592		612		624
Ecumenical payments		0		1,180		1,180		2000
Computer expenses		0		0		2,000		0
Misc: 3Gen & DYthCon	7,900		4,257		0		0	
Copyright	220		216		225		230	
Website	176		84		179		183	
Employment advice	1,107		1,426		1,455		1,484	
Ind.Exam./Audit fees	2,000		1,650		2,000		2,000	
Apprenticeship Levy	380		520		530		541	
Admin. & Bank Chs.	85		93		95		97	
Other	<u>200</u>		<u>0</u>		<u>200</u>		<u>200</u>	
	12,068	<u>12,068</u>	8,246	<u>8,246</u>	4,684	<u>4,684</u>	<u>4,735</u>	<u>4,735</u>
Total expenditure		162,644		159,184		161,658		187116
Surplus/(Deficit)		(17,180)		(13,573)		9,469		0
Additional Manse Exp.				(5,822)				
Total (Deficit)				(19,395)				

Combined Methodist Church Fund and District Expenses Assessments 2020-21

		Mbrs Oct 2017	Ministers & Lay Wkrs. Sept 2018		Meth. Ch.Fd 19-20 £	Distric t Exp. 19-20 £	Total 19-20 Cap 8% Collar 2% £	Membe rs Oct.201 8	Ministers & Lay Wkrs. Sept.2019		Tot.20- 21 No Cap Or Collar £	MCF 20-21 £	Distric t Exp. 20-21 £	Total 20- 21 Cap 7% Collar -3% £
			Min.	LW					Min.	LW				
1	Hants-Surrey Border	711	5.0	00.75	60586	13046	73632	724	4.00	0.25	66476	57575	13848	71423
2	Berkshire Surrey Borders	513	3.0	00.75	36247	7679	43926	502	2.00	1.75	51724	37980	9021	47001
4	Thames Valley	674	4.0	0	50203	10756	60959	639	5.00	1.00	74441	52603	12623	65226
5	Staines & Feltham	233	2.0	0	20534	4215	24749	229	2.00	0	25624	19890	4565	24455
6	Wey Valley	738	5.0	0	60286	12980	73266	706	4.00	0	63811	57291	13777	71068
8	W Sussex (Coast and Downs)	1172	6.0	1.50	88880	19284	108164	1127	6.00	1.25	107926	85564	20742	106306
10	Dorking & Horsham	381	3.0	1.75	32684	6894	39578	390	3.00	1.25	49557	34247	8101	42348
11	Redhill & E Grinstead	783	4.0	0	60487	13024	73511	765	5.00	0	73812	58295	14025	72320
12	Brighton & Hove	410	3.0	0.50	34779	7356	42135	381	2.66	0.50	41457	33419	7897	41316
13	Central Sussex	715	4.0	0.75	54544	11714	66258	666	5.00	0.75	74056	57153	13743	70896
15	Gibraltar	72	0.5	0	5365	1178	6543	77	0.50	0	7406	5622	1379	7001
16	Malta	34	0.5	0	0	4688	4688	34	0.50	0	5228	0	5016	5016
17	Hastings, Bexhill & Rye	464	3.0	0	36222	7674	43896	454	1.00	0	30009	34432	8147	42579
18	Weald of Kent	581	3.5	1.0	45381	9693	55074	567	2.50	1.00	53263	43467	10372	53839
21	N Kent	1078	7.5	0.25	88802	19267	108069	1038	8.00	0.25	110429	85795	20799	106594

Combined Methodist Church Fund and District Expenses Assessments 2020-21

25	S Kent	379	3.67	0	34561	7308	41869		374	2.26	0	34792	32854	7759	40613
27	Canterbury & E Kent	683	7.0	0	65461	14121	79582		660	6.00	0	75505	62463	15052	77515
		9621	64.67	7.25	77502 2	17087 7	945899		9333	59.4 2	8.0 0	945516	75865 0	18686 6	945516

Yr 20-21 - Oct. 2018 Membership figures are the Statistics for Mission figures reported by churches. LEP total membership divided by the number of partner churches is the figure used in Assessment calculations. Sept. 2019 Ministers figure is the number of Presbyters and Deacons currently stationed in a Circuit. Gibraltar and Malta are assessed on 0.5 Minister to give a realistic figure. Malta church doesn't have a CFB A/C so can't pay MCF Assessment direct to the Connexion. Therefore the amount they pay as District Expenses Assessment includes an amount for what would have been their payment to MCF. This means we increase MCF for the other Circuits and reduce their Dist.Exp. contribution.

The Lay Worker figure is based on Circuit/District Funding and number of hours worked. Assessment calculations are based 50% on membership and 50% on Ministers & Lay Workers.

The District Expenses budget includes 60% of expected safeguarding costs and Assistant Chairs working one third for District and two thirds for the Circuit in which they are stationed. The District Council is carrying out a review of hours worked by Assistant Chairs and this may result in a change to working hours (from a date in 2021 to be agreed) to 50% District and 50% Circuit.

District Finance Team February 2020

